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To our stakeholders.

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the main issue areas of the UN Global Compact, and a measurement of outcomes or expected outcomes. We want to align our internal reporting cycle with the COP deadline.

We hereby request our COP deadline to be adjusted to 1st May 2021.

Our commitment to regular reporting and providing an annual update on our performance related to Environmental, Social and Governance (ESG) issues remains firm and so an update of our sustainability data is to be available from our <u>corporate website</u>. The update, entitled, **Interim Sustainability Data Report**, is a prelude of Our Impact 2021, our sustainability report which will be published in the Spring of next year. This Interim report will show progress from financial years 2020 to 2021, covering key data points that are informed by guidance set by the Global Reporting Initiative.

We will ensure Our Impact 2021 will be submitted as our communication of progress to the UNGC, **which will cover the period from July 2020 – December 2021**. The report will take the requirements of the communication of progress as minimum, looking to disclose more and make further sustainability commitments that contribute towards the United Nations Sustainable Development Goals.

Sincerely yours,

Suzy Cross

Senior Director of People Communication,

Sustainability & Impact

